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Grant County Chamber of Commerce Business Enhancement Grant Program Application

Before filling out this form, please read the Enhancement Grant Program Information for complete submittal instructions and to be sure that your proposal qualifies for funding. Limit answers to the space provided.

This grant funding is to be used specifically for Business or Building Enhancement; to improve “curb appeal” and will not include any on-going routine maintenance, operations or infrastructure costs or any indirect expenses unrelated other than project being funded.; a 50% match is required and grant is limited to up to \$2500 award. This grant is open and eligible as long as there are allocated funds available for the respective fiscal year.

Title of Project _____

Applicant/Business _____

Oregon State BIN# _____

Organization _____

Is this a Non-Profit Organization? Yes ____ No ____

Non-Profit Federal tax exempt ID Number _____

Address _____

City, State, Zip _____

Project Coordinator _____ Phone _____

Email _____

Chairperson of Governing Board (If Applicable) _____

Are you a chamber member in good standing? Yes ____ No ____

Phone _____

Signature _____

(The person authorized to represent the business/organization must sign the application with a digital signature or actual signature on a hard copy.)

*****Complete the budget sheet on page 5 first.
Amount totals from that sheet will auto fill into this table**

Grant Amount Requested:	\$	
+ Matching Funds (Cash):	\$	
+ Other (Grants)	\$	
= Total Cost of Project:	\$	

Proposal Information

1. Is this your first grant application to the GCBEP Grant Committee?

Yes _____ No _____

2. Have you received a GCBEP Grant in the last 5 years?

Yes _____ No _____

If yes, please describe the projects/programs for which you received funding.

3. If you received an Enhancement Grant last year, what is the status of the project?

4. Briefly describe the project for which you are requesting funds.

5. Project Period: _____
(Number of months in duration)
Beginning Date: _____
Ending Date: _____

6. Will this grant-funding request be used for the first phase of a project, with possible grant requests for future phases?
Yes _____ No _____
If yes, please explain.

7. Describe why this project was selected.

- 7a. Identify and describe how this proposal meets one or more of the goals for funding within the enhancement area boundaries (check those below that apply and describe by item number below).
1. Result in significant improvement in the cleanliness of the City/County.
 2. Increase the attractiveness or market value of residential, commercial, or industrial areas.
 3. Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having a 501(c)(3) status under the Internal Revenue Code.
 4. Improve public awareness of the business.
 5. Preserve or increase recreational areas and programs within the City.
 6. Improve public safety within the City.
 7. Increase employment or economic opportunities for City residents.
 8. Provide work, training opportunities, or other benefit to youth, seniors and low-income persons or underserved population.
 9. Enhance art and culture within the City.
 10. Improve store front.

8. How will the business/building benefit by your project?

10. An exit report will be required once the project is complete, per a signed Enhancement agreement. Be sure to describe project goals, changes and noticeable benefits that will come about as a result. Include photos of before and after.

11. List sources of support for matching funds (e.g. grants and donations).

Item	Source of Support	Estimated Value (\$)

12. List all grants applied for in support of this project and commitments confirmed to date.

13. Proposed Budget—Please complete the proposed budget below. Modify line items as needed to reflect proposed expenses.

- Column A: Show grant monies needed for the program/project.
- Column B: Show cash matching funds.
- Column C: Totals for each category.

****These figures will be transferred to the table on the first page of this application.

Proposed Budget

Suggested List (not inclusive)	(A) Grant Dollars Requested	(B) Matching Funds (Cash)	(C) Total
Materials			
Equipment / Supplies			
Construction Costs			
Labor Cost			
Additional Costs (List)			
Total Cost			

GCBEP Business & Enhancement Grant – Eligibility and Exclusions

Eligibility:

- Grant requests must meet all of the following requirements before consideration will be given:
- Applicant must be a local business located and operating in any of the Grant County communities.
- Applicant must be a member in good standing with the Grant County Chamber of Commerce.
- Geographical focus of project must be for the benefit of local businesses of Grant County as defined by the Grant County Chamber of Commerce Service Area.
- Must have at least 50% of funding (may include grants and cash contributions from local and regional sources) for the total project budget committed before application.
- Program is designed for “curb appeal” and building structural improvements only.
- Priority will be given to “Project Ready” projects.
- A final project report will be submitted after project is completed.

GCBEP will not consider funding requests for:

Exclusions:

- This program will not include any maintenance, operations or infrastructure costs.
- Indirect expenses unrelated to the project or program being funded

GCBEP

Final Report Guideline Form

(Final Report is due no later than 45 days after the use of the grant)

Here is the guideline you will need for your final report. Please include all materials requested:

Date:

Organization/Business:

Contact Person:

Title:

Address:

Phone Number:

Purpose of Grant:

Amount of Grant:

Date Received:

Give a description of the project including its specific objectives.

To what degree were these objectives achieved? If not fully met, what factors affected the success of the project?

What have been the measureable results to date of this project to your business enhancement (outside/exterior improvement)?

What has been the measurable impact on your business/building?

Attach a copy of your original project budget and identify both income and expenditure to date. If any revisions have been made in the original budget, please explain in detail.

Please attach any new publications or media stories related to the project that came out in this grant year. Photos for the project before and after are welcome (please include permission to include them by GCBEP in promotion of these grants).